



## vPedal Foot Control and CaptionMaker & Media Players

You may use vPedal foot control (less than \$100 from [www.vPedal.com](http://www.vPedal.com)) to

1. Transcribe digital audio/video files to be used with CaptionMaker.
2. Control video from within CaptionMaker software

We do not recommend transcribing your videos from within CaptionMaker. It is much better to transcribe the video using WMP with your Word Processor or with the free shareware software Express Scribe.

We designed CaptionMaker in a way to make it most efficient to import a free form text file and break them into individual captions using some simple conditions like:

1. Maximum caption length (like 28 characters)
2. Maximum number of lines in each caption (like 2 lines)
3. Break at punctuation points.

With these types of conditions, CaptionMaker can break a transcript for an hour-long video into nice looking captions in a few seconds.

We do not recommend breaking the text into individual captions while you transcribe. Let CaptionMaker handle this for you to save you a lot of time.

### Transcribe using VPedal with Windows Media Player

Download and install the Windows Media Player plug-in (free) at:

<http://www.vPedal.com/wmp9.php>

#### Configuring vPedal Media Player Plug-In

- After you've installed it, go to *Start >> Programs >>VPedal Media Player Plug-In >> Direct Launch Plug-In*
- It will open up a tiny Windows Media Player window
- To begin playing the video simply go to *Options >> Open File* and change the pull-down tab to "All Files" to play the video you wish to transcribe
- There are no settings or configurations you need to setup. The VPedal will operate the play, pause, forward, and rewind functions of the video
- When you hit pause, and then resume again, the video will skip back 1 second so you do not have to rewind
- To change this skip time to something longer than the 1 second default, go to *Options >> Settings* and change the value in the *Release Back Seconds* field
- To change how fast the video plays, go to *Options >> Settings* and adjust the percentage in the *Speed* field

## Transcribing in your Word Processor

- To begin transcribing, simply open your Word Processor and begin typing. The vPedal will still control the video even if it is not on top.
- If you want to see the video while transcribing, re-size your word processor to give the video enough space to stay on screen while you type.

## QuickTime, RealOne Videos

vPedal cannot control the Quicktime videos in Windows. To use VPedal with Quicktime videos, you must download the codec that allows you to play Quicktime videos in Windows Media Player.

RealPlayer: [http://www.free-codecs.com/download/Real\\_Alternative.htm](http://www.free-codecs.com/download/Real_Alternative.htm)

Quicktime: [http://www.free-codecs.com/download/QuickTime\\_Alternative.htm](http://www.free-codecs.com/download/QuickTime_Alternative.htm)

VPedal has plug-ins to work with iTunes, RealOne, Winamp, and FTR player. To view a full list of the plug-ins available for use with VPedal visit <http://www.vPedal.com/support.htm>

## Transcribe using VPedal with Express Scribe

Download and install Express Scribe (free) at: <http://www.nch.com.au/scribe/index.html>

For detailed instructions, visit: [http://www.vpedal.com/express\\_help2.htm](http://www.vpedal.com/express_help2.htm)

## Basic Setup

- Run Express Scribe and go to *Settings >> Settings*
- Under the *Control* tab check the box *Use Foot Pedal Playback Control*
- Under *Port* choose *GamePort1* or *USBGame1* and select *3-Pedals*
- Now click *Foot Pedal Control Setup Wizard*
- It will ask you to press and release rewind, fast forward, and play on the pedal
- After the pedals have been set with the Wizard you can begin controlling audio files with the VPedal in Express Scribe

## To control audio files while transcribing in word processing programs

- Create a Notepad document or Microsoft Word or Rich Text document in a specific folder
- Run Express Scribe and go to *Settings >> Settings >> Other*
- Check the box *Use Word Processor or document based on this file*
- Click *Add...* and select one of the documents you created earlier
- Repeat this for every type of document you want to use
- Now when you want to open a particular type of document to use, click on the *Typing* menu and click *Open Selected Word Processor* to choose

Note: To keep the Express Scribe control panel on top while transcribing in a word processor, select *View >> Float Above Other Windows*

## To load and manage a folder full of dictation files

- To have a list of dictation files that need transcribing go to *File >> Load Dictation File(s)* and choose a directory
- Once the files are loaded, they will appear in the main window of Express Scribe

To automatically load dictation files from a folder on the network or on the web

- Go to *Settings >> Incoming* and click *Add...*
- For a computer network folder, simply click *Computer Network Folder (or Email Attachments Folder)* and Browse to the correct folder
- For an online directory, simply click *Internet (via FTP Server)* and enter in the appropriate information to access that particular folder
- Once you've selected the source from which you wish to automatically load files, select *Automatic all files* and enter in a time interval in minutes

Note: If you would like to load files from an FTP server or network folder immediately, simply choose *File >> Load Now*

## **VTR Control with VPedal inside CaptionMaker**

You can control a digital video file using vPedal foot pedal controller ([www.vPedal.com](http://www.vPedal.com)). Support was added for the vPedal foot controller including the “release back” function under VTR Control >> vPedal menu option. Release back time is user selectable.

Once the *Play* button on the VTR Control) is first clicked, you will be able to use the *Pause* function on the pedal to toggle between Play and Pause but the first time you play the video, you must start it manually by clicking the Play button.